

Who's Who at an Endurance Event?



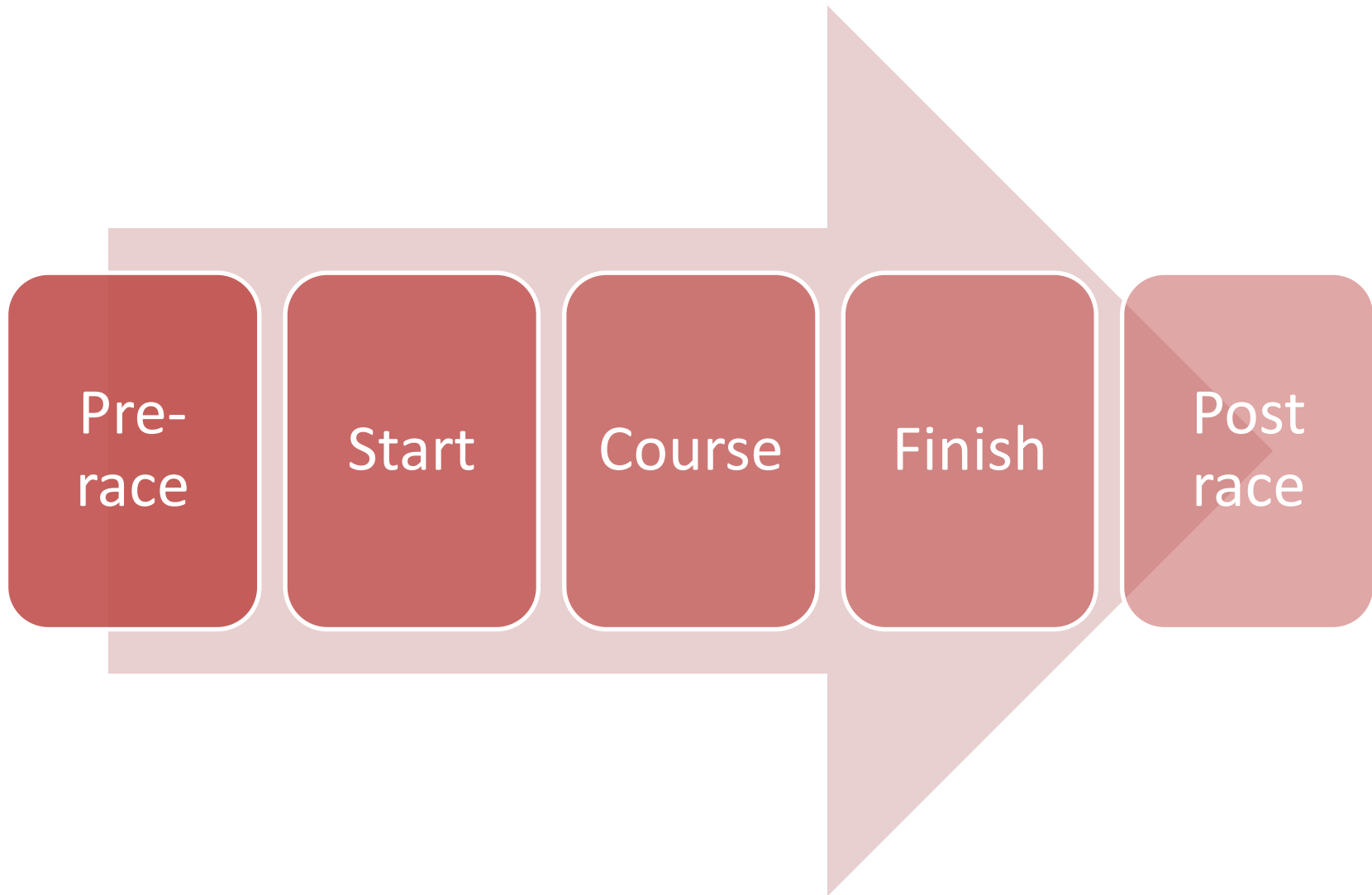
Saturday 9th March 2024 Officials Conference

WHAT WE WILL COVER

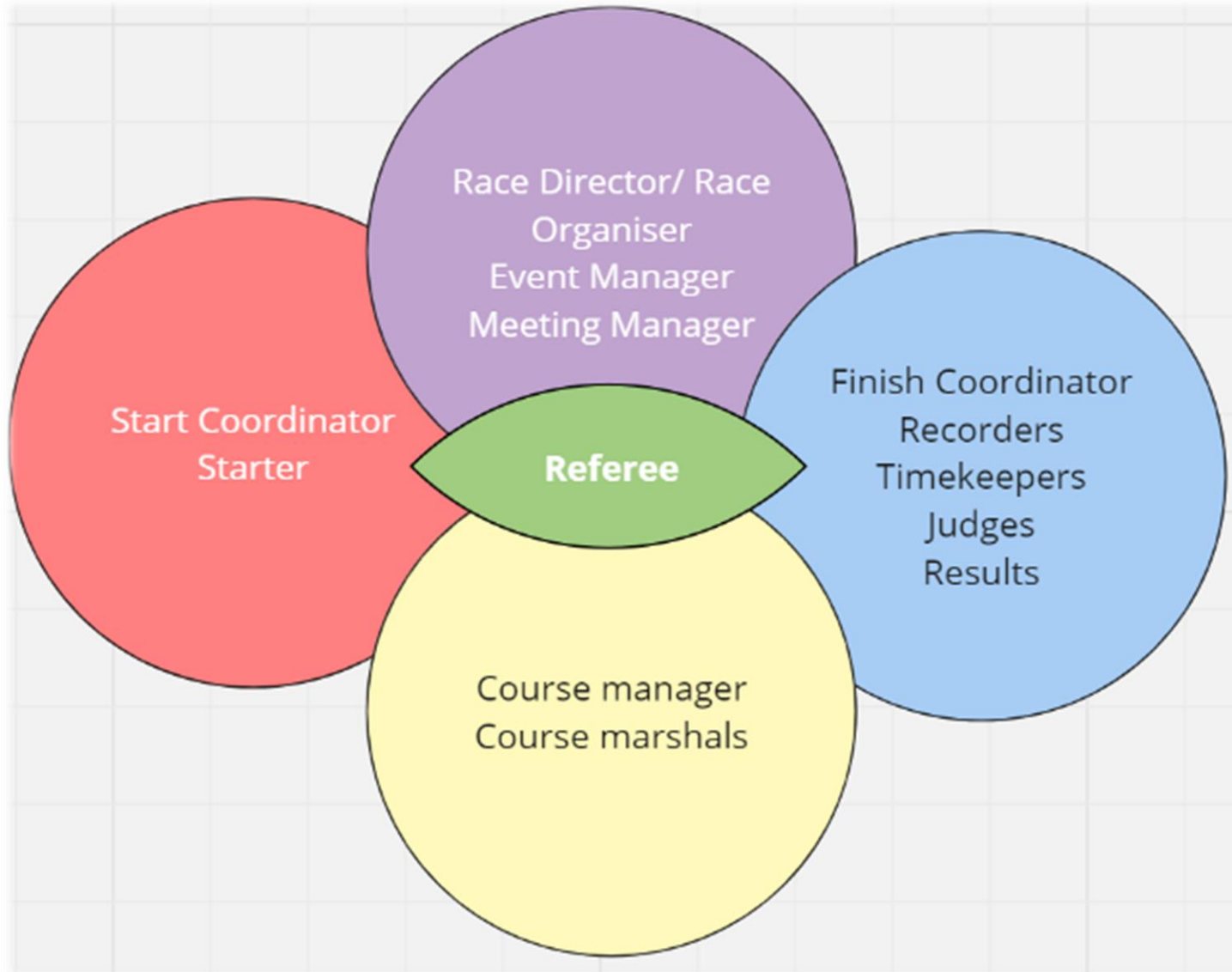
- Stage of a race
- Different Official Roles
- Role of event provider
- Event Adjudicator vs Race Referee
- Other Roles
- Teamwork



STAGES OF A RACE



DIFFERENT ROLES



Event Adjudicator (road races only)



WELSH ATHLETICS COMPETITIONS

TEAM / EVENT PROVIDER

Brief Description	Timeline
<ul style="list-style-type: none">• Licencing the competition• Books venue, catering etc• Local authority permission• Setting the specific competition conditions (<i>managing entries, setting timetable etc</i>)• Invite officials, announcers etc• Liaise with providers• Site visits• Hold meetings (COG, with key personnel, pre-event briefings, committees)	Pre event
<ul style="list-style-type: none">• Build course / set up of venue• Marshal briefing• Registration – take athletes name distribute bibs, team declarations for schools / relays• Collate & publish live results• Manage presentation of medals	On the day
<ul style="list-style-type: none">• Get feedback / Review the event• Pay Expenses	Post event



EVENT MANAGER

Brief Description	Timeline
<ul style="list-style-type: none">• Liaise with Competition Team• Input into Timetable• Creating course routes / maps• Ensure course is measured• Make all relevant contractor bookings	Pre event
<ul style="list-style-type: none">• Ensure meeting runs to time• Whenever possible, be at start of each event• Resolve any technical problems• Communicate with key officials throughout the event• Confirm any routes to event sites• Listening to radio (larger events be based in event control)	On the day
<ul style="list-style-type: none">• Complete meeting reports	Post event



MEETING MANAGER (CROSS COUNTRY)

Brief Description	Timeline
<ul style="list-style-type: none">• Liaise with Competition Team	Pre event
<ul style="list-style-type: none">• Check all officials have reported for duty appoint substitutes where necessary• Conduct an official's briefing• Take responsibility for the officials, ensuring that people are rotated as necessary, and breaks are issued as deemed suitable• Oversee officials (welfare, refreshments, expenses, kit etc)• Distribute radios• Deal with Accident forms• Deal with disputes• Ensure correct conduct of the competition• Follow the programme of the day to ensure that races are held on time	On the day
<ul style="list-style-type: none">• Complete meeting report	Post event



START AREA COORDINATOR

- Call athletes to the start area
- Check team vests and colours
- Check chips
- Check pens
- Check club colours
- Check line
- Hand over to the starter
- Check feet are behind the line



CLERK OF COURSE /

COURSE DIRECTOR

The Course Director is responsible for the safe management of all activities on the course

- Setting up the course and course route signage
- Checking the course route is clear of obstructions
- Monitoring the deployment of on course first aid and medical resources
- Report any infringements notified by Course Marshals to the Race Referee
- Supervising course route clearance, recovery of equipment, litter picking, refuse collection



COURSE DIRECTOR

Setting out the course - according to the Course Measurement Record

Supervising the setting up, staffing and break down of on course drink (and sponge) stations

Supervising traffic management (where appropriate), managing interactions between competitors and vehicles and/or pedestrians and other road users

Liaison with police deployed on the course route

Move around the course during the progress of the event to ensure that all stations are manned and course markings stay in place



So you've been appointed as Course Director

**Contact Race Director in advance to check when
you are required to attend...**

- You may be required before the day of event
- You may need to arrive earlier than other officials
- You will often leave later than other officials

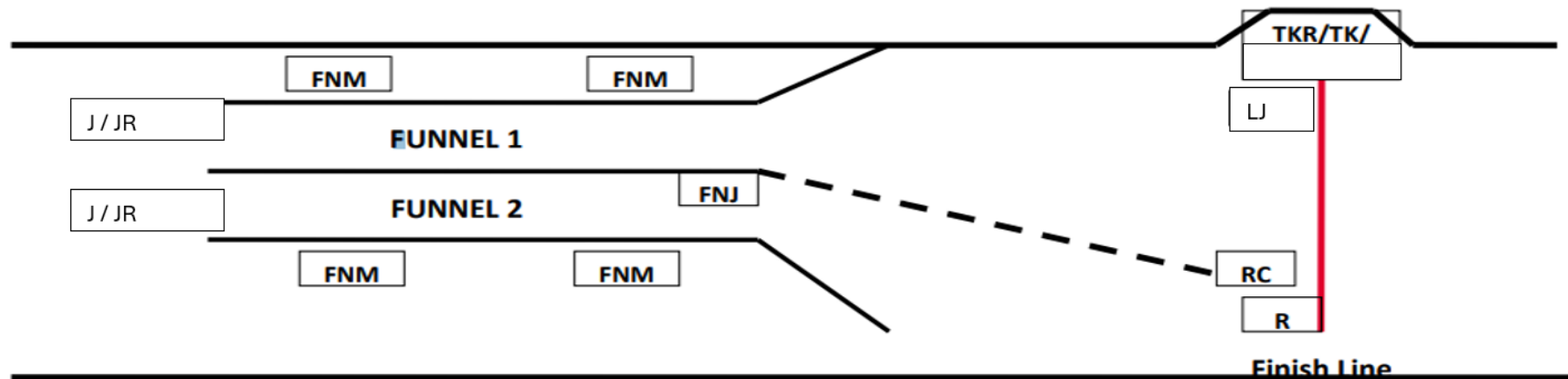


FINISH AREA COORDINATOR

- Ensure that the funnels are kept clear of spectators.
- Ensure that competitors flow through the funnels as quickly as possible.
- Ensure that the Recorders can carry out their duties unhindered.
- Assist the smooth passage of competitors through the funnels and, if necessary, be prepared to assist any competitor in distress to maintain their position in the funnel until recorded.
- Remain within the confines of the funnels and do not enter the finish area.
- Duties should be allocated, whenever possible, to avoid male stewards having physical contact with female competitors and vice versa.



FINISH - A FUNNEL OPERATION XC



Key	
LJ – Line Judge	FNM – Funnel Marshal
J - Judge	FNJ – Funnel Judge
JR – Judge recorder	TKR– Timekeeper’s Recorder
R – Referee	RC – Rope Controller
TK – Timekeeper	

FINISH - RECORDERS

- Timekeepers' Recorder
- Spot Number Recorder
- Funnel Recorders/ Judge Recorder



FINISH - RECORDERS

3 types of results recording systems:

- Manual recorded results
- Chip recorded results (barcode)
- Video Recording



TYPES OF JUDGES

- Chief Judge
- Line Judge
- Lap Judge / Scorer
- Relay Take-over Judge



COURSE MARSHALS

Arrive at your allocated marshalling point

Direct athletes along correct course

Direct spectators at crossing points

Direct athletes at road junctions (being aware of traffic)



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EVENT ADJUDICATOR VS RACE REFEREE

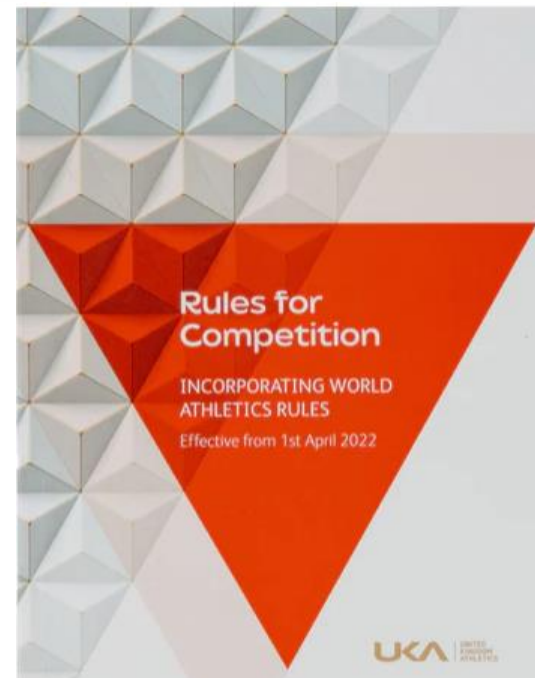
The Event Adjudicator is responsible for **assessing whether the Race Organiser delivers the event to UKA Licence Standards.**

The Race Referee is responsible for **ensuring that UKA and any local rules of competition are interpreted and implemented in a fair manner.**



RACE REFEREE RESPONSIBILITIES

- Referee the event and settle any points of dispute submitted to him/her.
- Place the runners under Starter's orders.
- Declare the result of the race and winners of team and individual awards.
- Instruct chief officials about any particular conditions for the event.
- Ensure that any vacancies in the Officials' team are filled.
- Ensure that the course is laid out satisfactorily before races begin.



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RACE REFEREE RESPONSIBILITIES

ROAD

- *In road relays no changes may be made in the declared order of running without the prior approval of the Race Referee and the Promoter*
- *The Race Referee may disqualify any runner who does not follow the correct course or obey the instructions of Police or race officials*



EVENT ADJUDICATOR (ROAD)

Brief Description	Timeline
<ul style="list-style-type: none">• Liaise with race organiser for appropriate paperwork	Pre event
<ul style="list-style-type: none">• Undertake the review and make comment of the current 'Checklist' against Licence Standards• Understand the demands on the Race Promoters on race day and not to be a burden on this role• Communicate with the Race Promoter pre and post event as well as on event day• Offer advice, if sought, in a constructive manner	On the day
<ul style="list-style-type: none">• Discuss with race organiser on the day and then submit report in timely manner	Post event



OTHER ROLES

Role	Description
Registration	Where all athletes register to compete Race numbers issued Answer queries
Medal presentations	Individual & Team presentations
Announcer	Commentating on races, relay key event information
Results	Process & Data input of results



Teamwork

- *Start coordinator liaises with Race Director, race administration, the announcer, the Referee, the Starter, Chief Timekeeper*
- *Results / finish*
- *Use of radios / Announcers*
- *Finish team*



ANY QUESTIONS ?



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